

COLUMBUS ELECTRIC COOPERATIVE, INC.

This institution is an equal opportunity provider and employer.

February 6, 2017

Attn: Irrigation Consumers

EFFECTIVE IMMEDIATELY!

RE: REQUEST TO CHANGE RATES

Dear Consumer,

Member/Consumers seeking to change rates at a location where electric service currently exist, shall submit the request in writing to the attention of our Billing Supervisor, Sandra Cochran. **Request should be made on the cooperative's approved application form** which can be submitted as follows: online at www.columbusco-op.org; in person at our office located at 900 N. Gold Ave, Deming, NM; by fax at 575-546-3128; or by postal service (the request is not deemed received until it arrives at our office). **Telephone request will no longer be accepted.**

The Cooperative has hundreds of irrigation accounts that utilize either our regular Irrigation Rate or our Agricultural Service rate. It is usually the case, that during the off-season most Irrigation consumers use the Irrigation Rate, then during the on-peak season they will switch to the Agricultural Rate, then again switching back to the Irrigation Rate after the season concludes.

As one can see, we are managing a number of rate change transactions throughout the year. This revised process requiring a written request, is designed to eliminate any misunderstandings that could result from request made over the phone.

This does not change the timing requirement that notice must be received prior to the effective date requested. When making the decision of when to provide notice, I would remind our members that the Agricultural Rate billing cycle begins midnight the first day of the month and ends midnight last day of the month.

Members having submitted a rate change request will received a written acknowledgement from CEC staff. If you do not receive an acknowledgement, contact our office immediately to ensure that we have received the request.

We have attached for your convenience a copy of the rate change request form, a copy can also be found on our website in the Forms tab.

Sincerely,



Chris Martinez

Executive Vice President/General Manager